

STATE OF ILLINOIS,  
Lake County, SS.  
Warren Township



THE TOWNSHIP BOARD OF WARREN TOWNSHIP met at the Warren Township Center on January 29, 2018 at 6:00 p.m.

PRESENT:	Suzanne Simpson	Supervisor
	Bill Gill	Town Trustee
	Mike Semmerling	Town Trustee
	Donna Radke	Town Trustee
	Ken Echtenacher	Town Trustee
	George Iler	Clerk

Also present: Charlie Mullin, Assessor, Diane Sarver, Business Services Manager, Ryan Johnson, Administrator, Joanne Adams, Senior Services Director, Mark Groschopf, IT Administrator and Highway Commissioner Amy Sarver.

#### Call to Order

The meeting was called to order at 6:00 p.m. by Supervisor Simpson.

#### Pledge of Allegiance

Supervisor Simpson led those present in the Pledge of Allegiance.

#### Roll Call

Present: Suzanne Simpson, Supervisor; Bill Gill, Trustee, Mike Semmerling, Trustee, Donna Radke, Trustee; and Ken Echtenacher, Trustee.

#### Motion to Approve the Agenda.

Trustee Radke motioned, seconded by Trustee Gill to approve the agenda. The motion was approved unanimously by a voice vote.

#### Motion to Approve the board Minutes of January 8, 2018.

Trustee Radke motioned, Seconded by Trustee Semmerling to approve the regular minutes. The motion was approved unanimously by voice vote.

#### Public Comment.

None

#### Unfinished business.

None

#### Treasurer's Report.

Trustee Echtenacher motioned to pay the bills. Seconded by Trustee Semmerling to approve the report as presented. The motion was approved unanimously by roll call vote.

New Business.

A. Pay Bills.

Trustee Gill motioned to pay the bills. Seconded by Trustee Echtenacher to pay the bills as presented. The motion was approved unanimously by roll call vote.

B. Senior Services Presentation. Director Joanne Adams updated the Board on the last year's program activities including exercises, luncheons, medical equipment lending closet, trips, presentations and computer lessons. She also provided participant utilization statistics and membership data. (Attached.) After a brief Q&A session, she was congratulated by the Supervisor & Board for running an excellent program.

C. Road District Ethics Ordinance 2018-O-7. Trustee Radke motioned to give final to the final ordinance. Seconded by Trustee Echtenacher to pay the bills as presented. The motion was approved unanimously by roll call vote.

D. Resolution: Cooperative Agreement/Contract Twice As Nice Mother & Child. Supervisor Simpson discussed the relationship the Township has developed with the organization including past financial support we have provided. She recommended in the form of a motion we continue this support, seconded by Trustee Echtenacher. Resolution 2018-R-07 formalizes this agreement and we will contribute not to exceed One Thousand Dollars (\$1,000.00) annually. The motion was approved unanimously by roll call vote.

E. Resolution NO. 2018-R-04 Authorizing Execution of An Agreement with Mother's Trust Foundation. This is a continuation of providing monies for the subject foundation in an amount not to exceed Five Thousand Dollars (\$5,000.00). Motion by Trustee Radke, seconded by Trustee Echtenacher to approve the Resolution as presented. The motion was approved unanimously by roll call vote.

F. Assessor Travel Expense Report. Assessor Mullin informed the Board in accordance with Ordinance 216-O-7, he was requesting approval for approximately \$927 to send two employees to Springfield for one week of training. He indicated the cost was probably more than needed and overages would be considered before the reimbursement was finalized. Supervisor Simpson motioned to approve the request. Seconded by Trustee Gill. The motion was approved unanimously by roll call vote.

G. Applied Controls HVAC Service Agreement. Administrator Johnson presented a proposal from Applied Controls, Inc. (ACI) for a 2 year maintenance contract for scheduled annual & emergency service to the Township's heating & air conditioning system. Supervisor Simpson motioned to approve the contract for \$4,800. Seconded by Trustee Semmerling. The motion was approved unanimously by roll call vote.

Adjournment

There being no further business, Supervisor Simpson motioned, seconded by Trustee Semmerling to adjourn the meeting at 6:22 PM. The motion was approved unanimously by a voice vote. Next scheduled meeting is February 12, 2018 at 6:00 p.m. in the Township Center.

Supervisor's Report.

Supervisor Simpson requested the Board favorably consider expanding existing Wi-Fi to include the Senior Center. The board concurred and Meridian will be instructed to install equipment as soon as possible.

Respectfully Submitted,  
/s/  
George A. Iler  
Township Clerk  
Approved:

“Providing exceptional services, enriching our community, improving lives”