

STATE OF ILLINOIS,  
Lake County, SS.  
Warren Township



THE TOWNSHIP BOARD OF WARREN TOWNSHIP met at the Warren Township Office on December 12, 2016 at 6:00 p.m.

PRESENT:	Suzanne Simpson	Supervisor
	Bill Gill	Town Trustee
	Mike Semmerling	Town Trustee
	Donna Radke	Town Trustee
	Ken Echtenacher	Town Trustee
	George Iler	Clerk

Also present:  
Highway Commissioner Amy Sarver, Business Manager Diane Sarver, Youth & Family Services Executive Director Adam Krieger, Human Resources Director Jauregui and Assessor Charlie Mullen.

Call to Order  
The meeting was called to order at 6:00 p.m. by Supervisor Simpson.

Pledge of Allegiance  
Supervisor Simpson led those present in the Pledge of Allegiance.

Roll Call  
Present: Suzanne Simpson, Supervisor; Bill Gill, Trustee; Mike Semmerling, Trustee; Donna Radke, Trustee; and Ken Echtenacher, Trustee.

Motion to Approve the Agenda  
Trustee Radke motioned, seconded by Trustee Echtenacher to approve the agenda as presented. The motion was approved unanimously by a voice vote.

Board Minutes of November 28, 2016  
Trustee Gill motioned, seconded by Trustee Echtenacher to approve the board minutes of November 28, 2016. The motion was approved unanimously by a roll call vote.

Public Comment  
Highway Commissioner Sarver advised the Board the contract with the union had been approved and would be signed December 13<sup>th</sup>.  
Director Krieger provided the Board with an update of his programs activities. Counseling is moving to more frequent individual sessions compared to groups in the past. Full & part-time staffing is getting harder to find due to scheduling requirements including week end sessions. Youth services is getting more involved in school activities. There is a good working relationship at all levels. He also related there

is a real problem getting the Big Brothers & Sisters programs operational because they require at least 10 dedicated sponsors. He is investigating other methods of marketing.

Unfinished Business.

None

Supervisor's Report.

Supervisor Simpson said the Senior's Holiday Luncheon was a total success. Over 525 individuals participated during the 5 day event. Holiday decorations, food and entertainment were a real hit. Valet parking was especially appreciated during the cold weather. Thank You Letters are already being received.

Treasurer's Report

Trustee Radke motioned, seconded by Trustee Semmerling to approve the Treasurer's Report as presented. The motion was approved unanimously by roll call vote

Public Comment

None

New Business

a. Pay Bills. Trustee Echtenacher, seconded by Trustee Semmerling to pay the bills. The motion was approved unanimously by roll call vote.

b. Expense Reimbursement Policy – Ordinance NO. 2016-O-7. Administrator Johnson presented new guidance for travel, meal, and lodging expenses for officers and employees of Warren Township. Trustee Gill motioned, seconded by Trustee Radke to approve the ordinance as presented. The motion was approved unanimously by roll call vote

c. Assessor's Budget. Assessor Mullin presented his budget for 2017. There is an overall increase of 2 ½ % for the coming year which will including for new computers. Trustee Radke motioned, seconded by Trustee Semmerling to approve the budget as presented. The motion was approved unanimously by roll call vote.

d. Calendar for 2017 Board Meetings. Trustee Radke motioned, seconded by Trustee Semmerling to approve the 2017 Calendar as presented. The motion was approved unanimously by roll call vote.

e. Policy Updates – Administrator Johnson presented an update of changes/additions to the Warren Township Personnel Policy Handbook 2016.

f. Health Insurance Renewal – Resolution NO. 2016-R-18. Administrator Johnson, Manager Sarver and HR Director Jauregui discussed policy changes. After Board discussion, Supervisor Simpson motioned, seconded by Trustee Radke to approve the budget as presented. The motion was approved unanimously by roll call vote.

Adjournment

There being no further business, Trustee Radke motioned, seconded by Trustee Gill to adjourn the meeting at 6:55 PM. The motion was approved unanimously by a voice vote. Next scheduled meeting is Tuesday, December 27, 2016 at 6:00 p.m.

Respectfully Submitted,  
/s/

George A. Iler  
Township Clerk

“Providing exceptional services, enriching our community, improving lives”

Approved: