

STATE OF ILLINOIS,  
Lake County, SS.  
Warren Township



THE TOWNSHIP BOARD OF WARREN TOWNSHIP met at the Warren Township Office on December 14, 2015 at 6:00 p.m.

PRESENT:	Suzanne Simpson	Supervisor
	Bill Gill	Town Trustee
	Mike Semmerling	Town Trustee
	Donna Radke	Town Trustee
	Ken Echtenacher	Town Trustee
	George Iler	Clerk

Also present:  
Jerry Rudd, Highway Commissioner, Administrator Ryan Johnson, Business Manager Diane Sarver, Assessor Charlie Mullen and Arlene Echtenacher.

Call to Order  
The meeting was called to order at 6:00 p.m. by Supervisor Simpson.

Pledge of Allegiance  
Supervisor Simpson led those present in the Pledge of Allegiance.

Roll Call  
Present: Suzanne Simpson, Supervisor; Bill Gill, Trustee; Mike Semmerling, Trustee; Donna Radke, Trustee; and Ken Echtenacher, Trustee.

Motion to Approve the Agenda  
Trustee Radke motioned, seconded by Trustee Echtenacher approve the agenda as presented. The motion was approved unanimously by a voice vote.

Board Minutes of November 23, 2015  
Trustee Radke motioned, seconded by Trustee Gill to approve the board minutes of November 23, 2015. The motion was approved unanimously by a roll call vote.

Public Comment  
None

Unfinished Business.  
None

Supervisor's Report.

A. Supervisor Simpson reported the Senior Winter Celebration was a large success. It took the staff over an entire day to decorate the Multi-Purpose room and it was well received by all in attendance. The food was excellent and the change from a turkey dinner drew favorable comments across the board.

B. The Assessor's back-up generator project is a work in progress. The cement pad is in place and ComEd permits are pending.

Treasurer's Report

Trustee Gill motioned, seconded by Trustee Echtenacher to approve the Treasurer's Report as presented. The motion was approved unanimously by roll call vote

New Business

**A. Pay Bills.** Trustee Gill, motioned, seconded by Trustee Semmerling to pay the bills as presented including two additional ones from Maravela's Banquets and Kluber Architects. . The motion was approved unanimously by roll call vote.

**B. Resolution NO. 2015-R-14** The Cooperative Purchasing Network. Administrator Johnson explained this was a continuation of our joint purchasing agreements. Trustee Gill motioned, seconded by Trustee Semmerling to approve the Resolution as presented. The motion was approved unanimously by roll call vote.

**C. Resolution NO. 2015-R-16** Large Area Rotary Mower. This authorizes the Township to accept the bid of \$67,119.00 from Burriss Equipment for mower and options for use by Parks Maintenance. Trustee Radke motioned, seconded by Trustee Semmerling to approve the Resolution as presented. The motion was approved unanimously by roll call vote.

**D. Resolution NO. 2015-R-15** Real Estate Sales Contract. This resolution authorizes the Warren Township Supervisor to execute a real estate sales contract for property at 79 S. Delaney adjacent to existing township property on Oglesby Ave to expand available parking space. The cost is not to exceed \$210,000.00. Supervisor Simpson motioned, seconded by Trustee Semmerling to approve the Resolution as presented. The motion was approved unanimously by roll call vote.

**E. Mother's Trust and PADS.** Existing resolutions 2013-R-19 (PADS) and 2013-R-20 (Mother's Trust) establish contracts not to exceed \$4000.00. Trustee Radke motioned both contracts should continue to provide \$4000.00 each for CY 2016. This was seconded by Trustee Semmerling to approve the motion as presented. The motion was approved unanimously by roll call vote.

**F. Resolution NO. 2015-R-19** Architectural Services Contract. Supervisor Simpson explained that the proposed subject resolution was intended to examine the need for expanding the Center to accommodate increased staff, teen and Senior Services usage. It is envisioned to add 5 more offices, expand arts & crafts, and add a store room and at least 2 more large rooms. We have gained 350 new members in the last month alone. Private office space is needed for Medicare and counseling since confidentiality is required. Preliminary drawings and recommendations are necessary if we are to proceed with recommendations from our Strategic Plan. The estimate for this proposal is \$5500.00. Trustees Gill and Semmerling questioned if we were making the most of existing areas including rental Representative Office space. Supervisor Simpson explained the additional space from the downstairs active office would not result in a significant increase in desired work space. After additional discussion, Supervisor Simpson recommended the adoption of Resolution NO. 2015-R-19. Trustee Gill seconded the motion. A voice vote resulted in 4 Ayes (Simpson, Gill, Radke & Echtenacher) and 1 Nay (Semmerling). Motion passed 4-1.

Adjournment

There being no further business, Supervisor Simpson motioned, seconded Trustee Gill by to adjourn the meeting at 6:56 PM. The motion was approved unanimously by a voice vote. Next scheduled meeting is Monday, December 28, **2015** at 6:00 p.m.

Respectfully Submitted,

/s/

George A. Iler  
Township Clerk

“Providing exceptional services, enriching our community, improving lives”

Approved: