

STATE OF ILLINOIS,
Lake County, SS.
Warren Township



THE TOWNSHIP BOARD OF WARREN TOWNSHIP met at the Warren Township Office on November 23, 2015 at 6:00 p.m.

PRESENT:	Suzanne Simpson	Supervisor
	Bill Gill	Town Trustee
	Mike Semmerling	Town Trustee
	Donna Radke	Town Trustee
	Ken Echtenacher	Town Trustee
	George Iler	Clerk

Also present:

Jerry Rudd, Highway Commissioner, Administrator Ryan Johnson, Business Manager Diane Sarver, Assessor Charlie Mullen, Rob Whalen of **The Sign Resource** and Arlene Echtenacher.

Call to Order

The meeting was called to order at 6:00 p.m. by Supervisor Simpson.

Pledge of Allegiance

Supervisor Simpson led those present in the Pledge of Allegiance.

Roll Call

Present: Suzanne Simpson, Supervisor; Bill Gill, Trustee; Mike Semmerling, Trustee; Donna Radke, Trustee; and Ken Echtenacher, Trustee.

Motion to Approve the Agenda

Trustee Radke motioned, seconded by Trustee Semmerling to approve the agenda as presented. The motion was approved unanimously by a voice vote.

Board Minutes of November 9, 2015

Trustee Echtenacher motioned, seconded by Trustee Gill to approve the board minutes of November 9, 2015. The motion was approved unanimously by a roll call vote.

Public Comment

None

Unfinished Business.

None

Supervisor's Report.

A. Supervisor Simpson presented the Board a Thank You letter from the Village of Gurnee for our support of the *Legions of Beer Festival* fundraiser. The monies raised are to be used by the Gurnee American Legion for support of its philanthropic programs and the **Lake County Honor Flight**.

B. Supervisor Simpson advised the Board of the Township supporting Make-A-Wish by transporting a young local girl with spina bifida to and from a ceramics class in Gurnee. She was also surprised with numerous toys from Warren Township. The township provided both the wheelchair equipped bus and driver.

C. Discussion of Concession Stand and Softball.

Treasurer's Report

Trustee Radke motioned, seconded by Trustee Echtenacher to approve the Treasurer's Report as presented. The motion was approved unanimously by roll call vote

New Business

A. Pay Bills. Trustee Semmerling questioned need for Park Foreman's phone booster, Com Ed bill and restroom cleanings. Trustee Gill asked about Mass Interact. Trustee Radke asked about false alarms to Sheriff's Office. Supervisor Simpson & Administrator Johnson provided information as appropriate. Trustee Gill, motioned, seconded by Trustee Semmerling to pay the bills as presented. The motion was approved unanimously by roll call vote.

B. Bid Approval. Monument Sign with LED Electronic Message Display bids for Warren Township Center were publically opened and read on November 23, 2015. Seven bids were submitted and examined by Administrator Johnson, Clerk Iler and Supervisor Simpson. Criteria for consideration included, but were not limited to total cost, sign design, bidder's "track record", installation time frame, etc. After careful deliberation, **North Shore Sign** from Libertyville was selected for recommendation to the Board as proposal most applicable to the Center's needs. Supervisor Simpson moved the Board approve the **North Shore Sign** bid of \$43, 505.00. Seconded by Trustee Semmerling. The motion was approved unanimously by voice vote.

C. Personnel Policy Changes. Administrator Johnson presented changes in our Flex Scheduling for Exempt Employees policy and Overtime policies. Both policies have been in effect for some time and are being formalized for inclusion in our Personnel Policy Handbook. Supervisor Simpson motioned and Trustee Semmerling seconded the adoption of both policies. The motion was approved unanimously by roll call vote.

D. Agreement for Youth Services. An Independent Contractor Agreement was presented by Administrator Johnson as requested by Youth and Family Services. Pam Doane has been providing individual and family therapy services and will continue as an independent contractor effective November 9, 2015. Contract is agreeable to both the Township and the Contractor. Trustee Gill motioned, seconded by Trustee Echtenacher to approve the contract as presented. The motion was approved unanimously by roll call vote.

Executive Session.

A. Supervisor motioned the Board adjourn and move into Executive Session. Seconded by Trustee Semmerling. The motion was approved unanimously by roll call vote.

B. The Board moved into Executive Session at 6:37 PM. Participants included Supervisor Simpson, Clerk Iler, Administrator Johnson and Trustees Gill, Semmerling, Radke and Echtenacher. The purpose was to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. ILCS

120/2(5). It involved a parcel of property and building at 79 South Delaney just West of 100 S. Greenleaf. The intention is to increase parking for Township property at 100 Greenleaf. Discussion followed.

C. The Executive Session concluded at 6:46.

Resume Open Session.

A. Supervisor Simpson motioned to exit executive session, seconded by Trustee Gill. The motion was approved unanimously by a voice vote. Attendees included Supervisor Simpson, Clerk Iler, Administrator Johnson and Trustees Gill, Semmerling, Radke and Echtenacher. Motion made by Supervisor Simpson to enter into a purchase agreement for the 79 S. Delaney property not to exceed \$210,000. Seconded by Trustee Semmerling. The motion was approved unanimously by roll call vote.

B. Trustee Gill brought up the issue of a Campus security guard and his interaction with a patron. The issue had been investigated by Administrator Johnson and a satisfactory response was presented.

Adjournment

There being no further business, Trustee Gill motioned, seconded by Supervisor Simpson to adjourn the meeting at 7:00PM pm. The motion was approved unanimously by a voice vote. Next scheduled meeting is Monday, December 14, 2015 at 6:00 p.m.

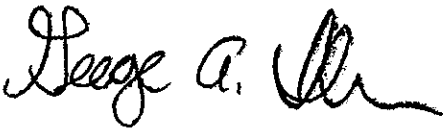
Respectfully Submitted,

/s/

George A. Iler
Township Clerk

“Providing exceptional services, enriching our community, improving lives”

Approved:


12/14/15