

Minutes – Warren Township Board

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STATE OF ILLINOIS,  
Lake County  
Warren Township

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The Warren Township Board met on November 13, 2023 at 5:00 p.m.

PRESENT: Elmer Fallos \_\_\_\_\_ Supervisor  
Donna Radke \_\_\_\_\_ Trustee  
Barbara Gangware \_\_\_\_\_ Trustee  
Ken Echenacher \_\_\_\_\_ Trustee  
Mitchell Jacobson \_\_\_\_\_ Trustee

ABSENT: \_\_\_\_\_ Trustee

Also present:

Amy Sarver Highway Commissioner, Nick Kron Finance Director, Charlie Mullin Assessor, Ryan Johnson Administrator, Sherryl Jauregui Human Resource, Tony Zullo, John Warneke, Michael Oster, Richard Garling, Fred N. Friedl III Township Clerk.

**1. Call to Order**

- a. Supervisor Fallos called the meeting to order at 5:00 p.m. on November 13, 2023 at the Warren Township Town Hall Building, Senior Center, Multipurpose Room, 17801 West Washington Street Gurnee, Illinois.

**2. Pledge of Allegiance**

- a. Supervisor Fallos led those present in the Pledge of Allegiance.

**3. Roll Call**

- a. Present: Supervisor Elmer Fallos, Trustee Donna Radke, Trustee Ken Echtenacher, Trustee Mitchell Jacobson, Trustee Barbara Gangware.
- b. Absent: None.

**4. Motion to Approve the Agenda**

- a. Trustee Radke motioned, seconded by Trustee Jacobson, to approve the agenda as posted. The motion was approved unanimously by voice vote.

**5. Board Minutes of October 23, 2023**

- a. Trustee Jacobson motioned, seconded by Trustee Gangware, to approve the minutes of October 23, 2023 as read. The motion was approved unanimously by voice vote.

**6. Public Comment**

- a. Mr. John Warneke, Gages Lake approached the Board on a concern regarding the placement of snow during snow removal. Amy Sarver Highway Commissioner advised Mr. Warneke that she would meet with him regarding his concerns. Mr. Warneke thanked the Township Board and the Highway Commissioner.

**7. Unfinished Business**

- a. **None.**

**8. Supervisor's Report**

- a. Supervisor Fallos advised the Board members present that a couple of trees belonging to Warren High School fell on Township property. Crews from the Township's Park and Facilities have removed and cleaned up the area.
- b. Supervisor Fallos advised the Board members present that Township Park and Facilities has shut down all exterior facilities for the winter. Supervisor Fallos thanked both Tony Zullo and Aubrey Wutcher for their support and assistance.
- c. Supervisor Fallos advised the Board members present that the Veteran Day Celebration Brunch honoring men and women who have served our country took place on Friday, November 10, 2023. The event was very successful with 81 people in attendance. Jean Smuda Senior Services Program Coordinator volunteered on Lake County Honor Flight Number 23 and spoke at the event.
- d. Supervisor Fallos advised the Board members present that the annual Thanksgiving Lunch would be held this Friday, November 17, 2023.

**9. Treasurer's Report**

- a. Trustee Echtenacher motioned, seconded by Trustee Radke to approve the Treasurer's Report. The motion was approved unanimously by roll call vote.

## 10. New Business

### a. Pay Bills

Supervisor Fallos and Nick Kron Finance Director presented the bills to the Board members present. Following discussion, motion by Trustee Radke, seconded by Trustee Gangware to approve all the Bills as presented. The motion was approved unanimously by roll call vote.

### b. Tax Levy Ordinances

#### i. Tax Levy Ordinance 2023-O-10 Warren Road District.

Supervisor Fallos and Nick Kron Finance Director presented the Warren Road District Tax Levy Ordinance to the Board members present. Following discussion, motion by Trustee Gangware, seconded by Trustee Jacobson to approve the Tax Levy Ordinance 2023-O-10 Warren Road District. The following roll call vote: Fallos – Aye, Radke – Aye, Echtenacher – Nay, Gangware – Aye, and Jacobson – Aye, approved the motion.

#### ii. Tax Levy Ordinance 2023-O-11 Warren Township.

Supervisor Fallos and Finance Director Nick Kron presented the Warren Township Tax Levy Ordinance to the Board members present. Following discussion, motion by Trustee Jacobson, seconded by Trustee Gangware to approve the Tax Levy Ordinance 2023-O-11 Warren Township. The following roll call vote: Fallos – Aye, Radke – Aye, Echtenacher – Nay, Gangware – Aye, and Jacobson – Aye, approved the motion.

### c. Holiday Decorations 2023 and 2024 Proposals for Installation and Removal Kinnucan Tree Experts and Landscape Company \$20,380.00

Supervisor Fallos presented the 2023 and 2024 Holiday Proposals for Installation and Removal from Kinnucan Tree Experts and Landscape Company \$20,380.00 to the Board members present. Supervisor Fallos advised the Board that the proposal had been signed last year. Following discussion, motion by Trustee Gangware, seconded by Trustee Jacobson to approve the 2023 and 2024 Holiday Proposals for Installation and Removal Kinnucan Tree Experts and Landscape Company \$20,380.00. The motion was approved unanimously by roll call vote.

### d. Financial Management Suite (Purchasing) ERP Pro powered by Incode Tyler Technologies Implementation: \$4,890.00; Annual Recurring Fees: \$4,457.00; Total Year One Fees: \$9,347.00.

Nick Kron Finance Director and Ryan Johnson Administrator presented the Financial Management Suite (Purchasing Module) to the Board members present. Following discussion, there was a motion by Trustee Radke, seconded by Trustee Echtenacher to approve the Financial Management Suite (Purchasing Module) as presented. The motion was approved unanimously by roll call vote.

### e. Resolution 2023-R-22: Holiday Schedule for 2024.

Administrator Ryan Johnson presented the Holiday Schedule for 2024 to the Board members present. Following discussion, motion by Trustee Echtenacher, seconded by Trustee Jacobson to approve Resolution 2023-R-22 Holiday Schedule for 2024. The motion was approved unanimously by voice vote.

**f. Resolution 2023 R-23: 2024 Health, Vision, Life and Dental Plans.**

Supervisor Fallos and Ryan Johnson Administrator presented the 2024 Health, Vision, Life and Dental Plans to the Board members present. Following discussion, on a motion by Trustee Gangware, seconded by Trustee Jacobson to approve Resolution 2023-R-23: 2024 Health, Vision, Life and Dental Plans. The motion was approved unanimously by roll call vote.

**g. Park Bans:**

Administrator Ryan Johnson presented to the Board members present information concerning two male individuals that were involved in an incident in September 2023. Following further review of security video footage, it was determined that both male individuals signed in at the Teen Center following the incident. The families of both have been contacted regarding the incident that took place in the outdoor men's bathroom facilities. A recommendation that both individuals be banned from the Teen Center and Township property for one (1) full year. Following discussion, on a motion by Trustee Jacobson, seconded by Trustee Radke to approve the recommendation as requested. The motion was unanimously approved by voice vote.

**11. Adjournment**

- a. There being no other business, Trustee Echtenacher motioned, and Trustee Gangware seconded, to adjourn the meeting at 5:16 p.m. The motion was approved unanimously by voice vote.

The next regular Warren Township Board meeting is scheduled for November 27, 2023.

Respectfully Submitted,

Fred N Friedl III  
Township Clerk