

Minutes – Warren Township Board

STATE OF ILLINOIS,
Lake County
Warren Township

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The Warren Township Board met on September 25, 2023 at 5:00 p.m.

PRESENT:	<u>Elmer Fallos</u>	Supervisor
	<u>Donna Radke</u>	Trustee
	<u>Mitchell Jacobson</u>	Trustee
	<u>Barbara Gangware</u>	Trustee
	<u>Ken Echtenacher</u>	Trustee

ABSENT: _____ Trustee

Also present:

Amy Sarver Highway Commissioner, Nick Kron Finance Director, Charlie Mullin Assessor, Ryan Johnson Administrator, Sherryl Jauregui Human Resource, Michael Oster, Fred N. Friedl III Township Clerk.

1. Call to Order

- a. Supervisor Fallos called the meeting to order at 5:00 p.m. on September 25, 2023 at the Warren Township Town Hall Building, Senior Center, Multipurpose Room, 17801 West Washington Street Gurnee, Illinois.

2. Pledge of Allegiance

- a. Supervisor Fallos led those present in the Pledge of Allegiance.

3. Roll Call

- a. Present: Supervisor Elmer Fallos, Trustee Donna Radke, Trustee Barbara Gangware, Trustee Mitchell Jacobson, Trustee Ken Echtenacher.
- b. Absent: None

4. Motion to Approve the Agenda

- a. Trustee Jacobson motioned, seconded by Trustee Gangware, to approve the agenda as posted. The motion was approved unanimously by voice vote.

5. Board Minutes of September 11, 2023

- a. Trustee Echtenacher motioned, seconded by Trustee Radke, to approve the minutes of September 11, 2023 as read. The motion was approved unanimously by voice vote.

6. Public Comment

- a. Charlie Mullin Assessor advised the Board members present that 218 appeals have been filed with the Assessor's office. The 2023 Assessment appeal filing deadline is Monday, October 2, 2023.
- b. Dr. Michael Oster thanked the Board for the proper placement of the American Flag for the Pledge of Allegiance.

7. Unfinished Business

- a. **None.**

8. Supervisor's Report

- a. Supervisor Fallos advised the Board members present that Tiffany King General Assistance Director and Susan Suhling Social Worker presented "Making Connections – Finding Support in the Community" at the Friday, September 22, 2023 Resource Fair at the Chapel in Grayslake in cooperation with the Regional Office of Education, Mothers Trust Foundation, Alliance for Human Service, SEDOL and Grayslake Community High School. The presentation was well received by all attendees.
- b. Supervisor Fallos advised the Board members present that he, Ryan Johnson Administrator and Amy Sarver Highway Commissioner met with Waste Management to finalize the fall leaf pick-up program for Warren Township residents.
- c. Supervisor Fallos advised the Board members present that the Home Run fence was cut with a razor knife sometime Sunday morning. Park Staff was able to repair.
- d. Supervisor Fallos asked the Board members to check four (4) of the trees in the area of Softball field. The trees are blocking one of the Parking Lot Lights. The Supervisor will be meeting with a tree trimming company tomorrow to either trim or remove the trees so proper security lighting may be provided.
- e. Supervisor Fallos advised the Board members present that he is currently working on the establishment of a number of employee committees including an Emergency Management Committee.
- f. Supervisor Fallos advised the Board members present that the Warren Softball League has asked the Township if the Softball Tournament may be held before or after the July 4th Weekend. Supervisor Fallos has asked the Parks Department to pick the dates based on vacations and availability of Parks Department staff.
- g. Supervisor Fallos advised the Board members present that a donation check has been received from the Warren Softball League towards the Home Run fencing.

- h. Amy Sarver Highway Commissioner explained to the Board members present that the Highway Department does not receive the full amount of the Tax Levy. By Statute, a portion of the budget is shared with ten (10) municipalities. For the 2022 Levy, approximately \$680,000.00 was divided between these municipalities. The Board thanked Ms. Sarver for the explanation of the Highway Department's proposed 2023 Levy.

9. Treasurer's Report

- a. Trustee Echtenacher motioned, seconded by Trustee Gangware to approve the Treasurer's Report. The motion was approved unanimously by roll call vote.

10. New Business

a. Pay Bills

Supervisor Fallos and Nick Kron Finance Director presented an additional bill from P3 Window Tinting for \$1,555.00 to the Board members present. Following discussion, motion by Trustee Radke, seconded by Trustee Jacobson to approve all the Bills as presented. The motion was approved unanimously by roll call vote.

b. 2024 Annual Schedule of Regular Meetings.

Supervisor Fallos and Ryan Johnson Administrator presented the 2024 Annual schedule of Regular Meetings to the Board members present. Following discussion, on a motion by Trustee Radke, seconded by Trustee Gangware it was move to approve the 2024 Annual Schedule of Regular Meetings. The motion was approved unanimously by voice vote.

c. Warren Township 457(b) Deferred Compensation Plan Plan Investment Review and Recommendations.

Supervisor Fallos and Ryan Johnson Administrator presented the Warren Township 457 (b) Deferred Compensation Plan Plan Investment Review and Recommendations to the Board members present. Following discussion, on a motion by Trustee Radke, seconded by Trustee Jacobson to approve the Warren Township 457(b) Deferred Compensation Plan Plan Investment Review and Recommendations. The motion was approved unanimously by roll call vote.

d. Meeting Room Application and Policy.

Supervisor Fallos presented the revised Meeting Room Application and Policy to the Board members present. Following discussion, on a motion by Trustee Jacobson, seconded by Trustee Echtenacher to approve the revised Meeting Room Application and Policy. The motion was approved unanimously by voice vote.

e. Resolution 2023-R-20: 2024 Benefit Plans and Authorizing Contracts to Provide Group, Health, Vision, Life, Dental and Accidental Death and Dismemberment Coverage for Employees.

Supervisor Fallos and Ryan Johnson Administrator presented Resolution 2023-R-20 2024 Benefit Plans and Authorizing Contracts to Provide Group, Health, Vision, Life, Dental and Accidental Death and Dismemberment Coverage for Employees to the Board members present. Following discussion, on a motion by Trustee Jacobson, seconded by Trustee Gangware to approve Resolution 2023-R-20: 2024 Benefit Plans and Authorizing Contracts to Provide Group, Health, vision, Life, Dental and Accidental Death and

Dismemberment Coverage for Employees. The motion was approved unanimously by roll call vote.

- f. **Park Bans:** None

11. Adjournment

- a. There being no other business, Trustee Echtenacher motioned, and Trustee Gangware seconded, to adjourn the meeting at 5:18 p.m. The motion was approved unanimously by voice vote.

The next regular Warren Township Board meeting is scheduled for October 9, 2023.

Respectfully Submitted,

Fred N Friedl III
Township Clerk