

Minutes – Warren Township Board

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STATE OF ILLINOIS,  
Lake County  
Warren Township

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The Warren Township Board met on September 11, 2023 at 5:00 p.m.

PRESENT:	<u>Elmer Fallos</u>	Supervisor
	<u>Donna Radke</u>	Trustee
	<u>Mitchell Jacobson</u>	Trustee
	<u>Barbara Gangware</u>	Trustee
	<u>Ken Echtenacher</u>	Trustee

ABSENT: \_\_\_\_\_ Trustee

Also present:

Amy Sarver Highway Commissioner, Nick Kron Finance Director, Charlie Mullin Assessor, Ryan Johnson Administrator, Sherryl Jauregui Human Resource, Michael Oster, Fred N. Friedl III Township Clerk.

**1. Call to Order**

- a. Supervisor Fallos called the meeting to order at 5:00 p.m. on September 11, 2023 at the Warren Township Town Hall Building, Senior Center, Multipurpose Room, 17801 West Washington Street Gurnee, Illinois.

**2. Pledge of Allegiance**

- a. Supervisor Fallos led those present in the Pledge of Allegiance.

**3. Roll Call**

- a. Present: Supervisor Elmer Fallos, Trustee Donna Radke, Trustee Barbara Gangware, Trustee Mitchell Jacobson, Trustee Ken Echtenacher.
- b. Absent: None

4. **Motion to Approve the Agenda**

- a. Trustee Jacobson motioned, seconded by Trustee Radke, to approve the agenda as posted. The motion was approved unanimously by voice vote.

5. **Board Minutes of August 28, 2023**

- a. Trustee Gangware motioned, seconded by Trustee Echtenacher, to approve the minutes of August 28, 2023 as read. The motion was approved unanimously by voice vote.

6. **Public Comment**

- a. Supervisor Fallos, members of the Board and Resident Michael Oster offered condolences to Trustee Gangware on the loss of her brother.
- b. Supervisor Fallos presented a Thank you letter to the Board members present from Brian Smith Gurnee Chief of Police for providing the shuttle bus for Gurnee Days Open House events on Saturday, August 12, 2023.
- c. Supervisor Fallos presented a Thank you card to the Board members present from the Township and Senior Center Staff for providing Lunch.

7. **Unfinished Business**

- a. **Resolution 2023-R-15: Motion to Appoint Attorney Benjamin E. Gehrt as the Auditing Official for the Policy Prohibiting Retaliation Against a Whistleblower for Warren Township.**

Supervisor Fallos and Ryan Johnson Administrator presented Resolution 2023-R-15 to the Board members present. Following discussion, on a motion by Trustee Echtenacher, seconded by Trustee Jacobson to approve Resolution 2023-R-15 to Appoint Attorney Benjamin E. Gehrt as the Auditing Official for the Policy Prohibiting Retaliation Against a Whistleblower for Warren Township. The motion was approved unanimously by voice vote.

- b. **Resolution 2023-R-16: Motion to Appoint Attorney Benjamin E. Gehrt as the Auditing Official for the Policy Prohibiting Retaliation Against a Whistleblower for Warren Township Assessor.**

Supervisor Fallos and Ryan Johnson Administrator presented Resolution 2023-R-16 to the Board members present. Following discussion, on a motion by Trustee Radke, seconded by Trustee Ganagware to approve Resolution 2023-R-16 to Appoint Attorney Benjamin E. Gehrt as the Auditing Official for the Policy Prohibiting Retaliation Against a Whistleblower for Warren Township Assessor. The motion was approved unanimously by voice vote.

- c. **Resolution 2023-RD-R-17: Motion to Appoint Attorney Benjamin E. Gehrt as the Auditing Official for the Policy Prohibiting Retaliation Against a Whistleblower for Warren Road District.**

Supervisor Fallos and Ryan Johnson Administrator presented Resolution 2023-RD-R-17 to the Board members present. Following discussion, on a motion by Trustee Echtenacher, seconded by Trustee Jacobson to approve Resolution 2023-RD-R-17 to Appoint Attorney Benjamin E. Gehrt as the Auditing Official for the Policy Prohibiting Retaliation Against a Whistleblower for Warren Road District. The motion was approved unanimously by voice vote.

## 8. Supervisor's Report

- a. Supervisor Fallos advised the Board members present that Justin Green Parks Director has resigned his position with Warren Township and has returned to his previous position with Lake Forest.
- b. Supervisor Fallos advised the Board members present that he and Ryan Johnson Administrator would be reviewing the current Township Room Use Application to add in an hourly Security cost of \$35.00 per hour for after hour room use. The Application will be brought back to the Board as an Agenda item for review and approval.
- c. Supervisor Fallos advised the Board members presented that the new kitchen countertop has a crack in it and will be replaced.
- d. Supervisor Fallos advised the Board members present that he and Township Staff members will be attending the Friday, September 22, 2023 Resource Fair at the Chapel in Grayslake in cooperation with the Regional Office of Education, Mothers Trust Foundation, Alliance for Human Service, SEDOL and Grayslake Community High School.
- e. Supervisor Fallos and Charlie Mullin Assessor advised the Board members present that the Assessor's Office would be hosting a Zoom meeting to explain the upcoming quadrennial (QUAD) also known as a general reassessment year and how to review your Assessment and when to file an appeal.
- f. Supervisor Fallos advised the Board members present that he and Ryan Johnson Administrator were able to find a new printer for the Senior Center for \$3,300.00 with a three (3) year contract. The current unit in the Senior Center will be utilized by the Teen Center. With this purchase, the Township did not have to spend the approved \$10,000.00, which was a savings.
- g. Supervisor Fallos advised the Board members present that Honor Flight hosted a very successful event here at the Township Center this past Saturday.
- h. Supervisor Fallos advised the Board members present that the landscape contract with Tim Webb Landscaping ended as of August 31, 2023.

## 9. Treasurer's Report

- a. Trustee Radke motioned, seconded by Trustee Jacobson to approve the Treasurer's Report. The motion was approved unanimously by roll call vote.

## 10. New Business

### a. Pay Bills

Nick Kron Finance Director presented an additional bill from Fitzgerald's Octagon House, Inc. for \$2,530.00 to the Board members present. Following discussion, motion by Trustee Gangware, seconded by Trustee Echtenacher to approve all the Bills as presented. The motion was approved unanimously by roll call vote.

### b. Cafeteria Plan Change, Section 132 Commuters Expense Reimbursement Plan transportation Benefits Program Act Envision Healthcare.

Supervisor Fallos and Ryan Johnson Administrator presented the Cafeteria Plan Change, Section 132 Commuters Expense Reimbursement Plan Transportation Benefits Program Act Envision Healthcare to the Board members present. Following discussion, on a motion by Trustee Jacobson, seconded by Trustee Echtenacher it was move to approve the

Cafeteria Plan Change, Section 132 Commuters Expense Reimbursement Plan Transportation Benefits Program Act Envision Healthcare as presented. The motion was approved unanimously by voice vote.

**c. Renew Letter of Agreement Yoga and Meditation Classes Elaine Long.**

Supervisor Fallos and Ryan Johnson Administrator presented the Three (3) Year Letter of Agreement for Yoga and Meditation Classes Elaine Long to the Board members present. Following discussion, on a motion by Trustee Radke, seconded by Trustee Gangware to approve the Three (3) year Letter of Agreement Yoga and Meditation Classes Elaine Long. The motion was approved unanimously by roll call vote.

**d. Renew Intergovernmental Agreement School-Based Counseling Services Warren Township High School District 121.**

Supervisor Fallos and Ryan Johnson Administrator presented the Three (3) Year Intergovernmental Agreement School-Based Counseling Services Warren Township High School District 121 to the Board members present. Following discussion, on a motion by Trustee Echenacher, seconded by Trustee Jacobson to approve the Three (3) Year Intergovernmental Agreement School-Based Counseling Services Warren Township High School district 121 as presented. The motion was approved unanimously by roll call vote.

**e. Resolution 2023-R-18: Approve a Tentative Township Tax Levy Estimate Tax Year 2023, Collectible in 2024.**

Supervisor Fallos and Nick Kron Finance Director presented Resolution 2023-R-18 Approve a Tentative Township Tax Levy Estimate Tax Year 2023, Collectible in 2024 to the Board members present. Following discussion, on a motion by Trustee Gangware, seconded by Trustee Jacobson to approve Resolution 2023-R-18: Approve a Tentative Township Tax Levy Estimate Tax Levy Estimate Tax Year 2023, Collectible in 2024. The following roll call vote: Fallos – Aye, Radke – Aye, Echtenacher – Nay, Gangware – Aye, and Jacobson – Aye, approved the motion.

**f. Resolution 2023-R-19: Approve a Tentative Road District Tax Levy Estimate Tax Year 2023, Collectible in 2024.**

Supervisor Fallos and Nick Kron Finance Director Ryan presented Resolution 2023-R-19 Approve a Tentative Road District Tax Levy Estimate Tax Year 2023, Collectible in 2024 to the Board members present. Following discussion, on a motion by Trustee Gangware, seconded by Trustee Jacobson to approve Resolution 2023-R-19: Approve a Tentative Road District Tax Levy Estimate Tax Levy Estimate Tax Year 2023, Collectible in 2024. The following roll call vote: Fallos – Aye, Radke – Aye, Echtenacher – Nay, Gangware – Aye, and Jacobson – Aye, approved the motion.

**g. Park Bans:**

Administrator Ryan Johnson presented to the Board members present a Warren Township Teen Center Incident Report. Following meetings with Joe Doyle Teen Center Director a recommendation that the individual be banned from the Teen Center and Township property for one (1) full year and seek counseling. At the end of the year, the individual must appear before the Warren Township Board. Following discussion, on a motion by Trustee Echtenacher, seconded by Trustee Radke to approve the recommendation as requested by the Teen Center Director. The motion was unanimously approved by voice vote.

## 11. Adjournment

- a. There being no other business, Trustee Echtenacher motioned, and Trustee Jacobson seconded, to adjourn the meeting at 5:26 p.m. The motion was approved unanimously by voice vote.

The next regular Warren Township Board meeting is scheduled for September 25, 2023.

Respectfully Submitted,

Fred N Friedl III  
Township Clerk