

Minutes – Warren Township Board

STATE OF ILLINOIS, }
Lake County } SS.
Warren Township }

The Warren Township Board met on August 28, 2023 at 5:00 p.m.

PRESENT: Elmer Fallos _____ Supervisor
Donna Radke _____ Trustee
Mitchell Jacobson _____ Trustee
Barbara Gangware _____ Trustee
Ken Echtenacher _____ Trustee

ABSENT: _____ Trustee

Also present:

Amy Sarver Highway Commissioner, Nick Kron Finance Director, Charlie Mullin Assessor, Ryan Johnson Administrator, Rich Garling, Michael Oster, Fred N. Friedl III Township Clerk.

1. Call to Order

- a. Supervisor Fallos called the meeting to order at 5:00 p.m. on August 28, 2023 at the Warren Township Town Hall Building, Senior Center, Multipurpose Room, 17801 West Washington Street Gurnee, Illinois.

2. Pledge of Allegiance

- a. Supervisor Fallos led those present in the Pledge of Allegiance.

3. Roll Call

- a. Present: Supervisor Elmer Fallos, Trustee Donna Radke, Trustee Barbara Gangware, Trustee Mitchell Jacobson, Trustee Ken Echtenacher.
- b. Absent: None

4. **Motion to Approve the Agenda**

- a. Trustee Radke motioned, seconded by Trustee Jacobson, to approve the agenda as posted. The motion was approved unanimously by voice vote.

5. **Board Minutes of August 14, 2023**

- a. Trustee Jacobson motioned, seconded by Trustee Gangware, to approve the minutes of August 14, 2023 as read. The motion was approved unanimously by voice vote.

6. **Public Comment**

- a. Charlie Mullin Assessor provided the Board members present with information regarding Warren Township Final Multiplier for 2023 and the 2023 Final Filing date. The information also provided the same information for the other Lake County Townships.

7. **Unfinished Business**

- a. **Resolution 2023-R-15: Motion to Appoint Abigail Rogers, Special Counsel, as the Auditing Official for the Policy Prohibiting Retaliation Against a Whistleblower.**

Supervisor Fallos advised the Board members present that due to schedules he was unable to meet with Ryan Johnson Administrator to discuss Resolution 2023-R-15. Supervisor Fallos requested the board to postpone this item until the next regular board meeting. On a motion by Trustee Radke, seconded by Trustee Jacobson to postpone Resolution 2023-R-15 motion to Appoint Abigail Rogers, Special Counsel, as the Auditing Official for the Policy Prohibiting Retaliation Against a Whistleblower to the next Regular Meeting on Monday, September 11, 2023. The motion was approved unanimously by voice vote.

- b. **RSC Insurance Brokerage, Inc. (DBA Risk Strategies) Benefit Administrative Services Release, Indemnification, & Hold Harmless Agreement.**

Supervisor Fallos and Ryan Johnson Administrator presented the Benefit Administrative Services Release, Indemnification, and Hold Harmless Agreement to the Board members present. Following discussion on a motion by Trustee Echtenacher, seconded by Trustee Gangware to approve RSC Insurance Brokerage, Inc. (DBA Risk Strategies) Benefit Administrative Services Release, Indemnification, & Hold Harmless Agreement. The motion was approved unanimously by voice vote.

- c. **Reclassification for Teen Center Position.**

Supervisor Fallos, Ryan Johnson Administrator and Sherryl Jauregui Human Resource presented the reclassification for the Teen Center position from a Seasonal to Youth Specialist part-time. Following discussion the Supervisor and Board members present considered this an informational item only, no Board action was necessary nor taken.

8. Supervisor's Report

- a. Supervisor Fallos hoped that all the Board members enjoyed the WSRA Summer Camp video that he e-mailed to each member. All the Board members present acknowledged receipt of the e-mail and provided very positive comments regarding the video.
- b. Supervisor Fallos presented a Thank you card from the members of the WSRA regarding the Superman Walk to the Board members present.
- c. Supervisor Fallos advised the Board members present that following the on-site training for the new computer program Rec Trac, the system upgrades have been made and the program is up and running.
- d. Supervisor Fallos advised the Board members present that the Microsoft Office 365 transition is progressing after the Township received the government account license from Microsoft.
- e. Supervisor Fallos indicated that a check for reimbursement for Warren Township costs related to the Softball Tournament has been received from the Girls Softball team. In addition, the team will be contributing ten percent of the cost for the newly purchased Home Run fencing. Fences are currently up for the fall tryouts.
- f. Supervisor Fallos advised the Board members present that a smash and grab occurred in Lot B. Supervisor Fallos advised the Board members present that he is revisiting the upgrade to the exterior security cameras following this incident.
- g. Supervisor Fallos advised the Board members present that full payment for all damage following the man lift incident has been received.
- h. Supervisor Fallos advised the Board members present that Warren Township and the Warren Highway Department would be participating in the 2023 Harvest Fest at the Wildwood Park District on September 23, 2023. The Highway Department will be participating in the Touch A Truck Event, the Township will be providing information at a Booth and Amy Sarver Highway Commissioner will be participating in the Dunk Tank.

9. Treasurer's Report

- a. Trustee Radke motioned, seconded by Trustee Jacobson to approve the Treasurer's Report. The motion was approved unanimously by roll call vote.

10. New Business

a. Pay Bills

Nick Kron Finance Director presented the bills to the Board members present. Following discussion, motion by Trustee Echtenacher, seconded by Trustee Gangware to approve all the Bills as presented. The motion was approved unanimously by roll call vote.

b. 2024 Voting Site Contract Lake County Clerk's Office.

Supervisor Fallos presented the contract for the 2024 Voting Site with the Lake County Clerk's Office to the Board members present. Following discussion, on a motion by Trustee Jacobson, seconded by Trustee Echtenacher it was move to approve the 2024 Voting Site Contract with the Lake County Clerk's Office. The motion was approved unanimously by voice vote.

c. Annual Maintenance & Inspection Service Agreement Senior Center Operable Partition Wall RHL Enterprises LLC.

Supervisor Fallos and Ryan Johnson Administrator presented the Annual Maintenance & Inspection Service Agreement for the Partition Wall to the Board members present. Following discussion, on a motion by Trustee Gangware, seconded by Trustee Echtenacher to approve the Annual Maintenance & Inspection Service Agreement Senior Center Operable Partition Wall RHL Enterprises LLC. The motion was approved unanimously by roll call vote.

d. Annual Maintenance Agreement Senior Center ID Printer Identisys.

Supervisor Fallos advised the Board members present that following a review of the agreement and a request for information regarding the purchase of a new ID Printer that other options were available to the Township. Following further discussion, on a motion by Trustee Radke, seconded by Trustee Gangware to approve an expenditure up to \$10,000.00 for the purchase of two new ID Printers. The motion was approved unanimously by roll call vote.

e. Park Bans:

None

11. Adjournment

- a. There being no other business, Trustee Echtenacher motioned, and Trustee Jacobson seconded, to adjourn the meeting at 5:22 p.m. The motion was approved unanimously by voice vote.

The next regular Warren Township Board meeting is scheduled for September 11, 2023.

Respectfully Submitted,

Fred N Friedl III
Township Clerk