

Minutes – Warren Township Board

STATE OF ILLINOIS, }
Lake County } SS.
Warren Township }

The Warren Township Board met on August 14, 2023 at 5:03 p.m.

PRESENT: Elmer Fallos _____ Supervisor
Donna Radke _____ Trustee
Mitchell Jacobson _____ Trustee
Barbara Gangware _____ Trustee
Ken Echtenacher _____ Trustee

ABSENT: _____ Trustee

Also present:

Amy Sarver Highway Commissioner, Nick Kron Finance Director, Charlie Mullin Assessor, Ryan Johnson Administrator, Tony Green, Michael Oster, Fred N. Friedl III Township Clerk.

1. Call to Order

- a. Supervisor Fallos called the meeting to order at 5:03 p.m. on August 14, 2023 at the Warren Township Town Hall Building, Senior Center, Multipurpose Room, 17801 West Washington Street Gurnee, Illinois.

2. Pledge of Allegiance

- a. Supervisor Fallos led those present in the Pledge of Allegiance.

3. Roll Call

- a. Present: Supervisor Elmer Fallos, Trustee Donna Radke, Trustee Barbara Gangware, Trustee Mitchell Jacobson, Trustee Ken Echtenacher.
- b. Absent: None

4. Motion to Approve the Agenda

- a. Trustee Jacobson motioned, seconded by Trustee Echtenacher, to approve the agenda as posted. The motion was approved unanimously by voice vote.

5. Board Minutes of July 24, 2023

- a. Trustee Radke motioned, seconded by Trustee Jacobson, to approve the minutes of July 24, 2023 as read. The motion was approved unanimously by voice vote.

6. Public Comment

- a. Charlie Mullin Assessor provided the Board members present with information regarding Warren Township Taxing Authorities tax spending (Extension) comparisons, Tax Rate History, and history of CPI's used for the PTELL.

7. Unfinished Business

- a. **Discussion and Consideration Approving Bid Award for General Security Services for Warren Township Center.**

Supervisor Fallos introduced Mr. Tony Green GFI Security to the Board Members present. Mr. Green reviewed the training requirements that his employees meet as well as their longevity with GFI Security. Currently GFI Security has three (3) employees, two (2) are assigned to the Warren Township Center. Their normal hours are from 3 pm to 9 pm. This does not include covering special events such as the recent Softball Tournament. All employees are required to be in uniform. The Board requested that the security personnel provide more foot service as they move around the Township campus. Mr. Green assured the Board members that this request would be met. With no further discussion, Trustee Radke motioned, seconded by Trustee Jacobson to approve the Bid Award for General Security Services for Warren Township Center with GFI Security. The motion was approved unanimously by roll call vote.

8. Supervisor's Report

- a. Supervisor Fallos advised the Board members present that the Senior Center is closed all this week allowing staff to participate in on-site training for the new computer program.
- b. Supervisor Fallos indicated that there had been some questions from some of the Board members following the approval of the recent Separation Agreement and Release and Waiver concerning a former employee of the HR Department. Supervisor Fallos indicated that following a review of the posted position requirements and job description the former employee did not meet the requirements. It was decided at an Administrative Staff meeting due to the need and the complexity of the position it was necessary to eliminate this office position and seek a qualified assistant director in the Human Resource Department. Meetings with Administrative Staff continue applications are being reviewed along with the current budget.

9. Treasurer's Report

- a. Trustee Radke motioned, seconded by Trustee Gangware to approve the Treasurer's Report. The motion was approved unanimously by roll call vote.

10. New Business

a. Pay Bills

Nick Kron Finance Director presented the bills to the Board members present. Following discussion, motion by Trustee Echtenacher, seconded by Trustee Jacobson to approve all the Bills as presented. The motion was approved unanimously by roll call vote.

b. Resolution 2023-R-15. Motion to Appoint Abigail Rogers, Special Counsel, as the Auditing Official for the Policy Prohibiting Retaliation Against a Whistleblower.

Ryan Johnson Administrator presented the Resolution to the Board members present. Following discussion, on a motion by Trustee Jacobson, seconded by Trustee Echtenacher to postpone Resolution 2023-R-15. Motion to Appoint Abigail Rogers, Special Counsel, as the Auditing Official for the Policy Prohibiting Retaliation Against a Whistleblower to the next Regular Meeting on Monday, August 28, 2023. The motion was approved unanimously by voice vote.

c. RSC Insurance Brokerage, Inc. (dba Risk Strategies) Benefit Administrative Services Release, Indemnification, & Hold Harmless Agreement.

Ryan Johnson Administrator presented the Benefit Administrative Services Release, Indemnification, & Hold Harmless Agreement to the Board members present. Following discussion, on a motion by Trustee Radke, seconded by Trustee Gangware to postpone approving RSC Insurance Brokerage, Inc. (dba Risk Strategies) Benefit Administrative Services Release, Indemnification, & Hold Harmless Agreement to the next Regular Meeting on Monday, August 28, 2023. The motion was approved unanimously by voice vote.

d. Reclassification for Teen Center Position.

Ryan Johnson Administrator presented the memo from Sherryl Jauregui HR Director regarding the Reclassification for Teen Center Position to the Board members present. Following discussion, on a motion by Trustee Jacobson, seconded by Trustee Echtenacher to postpone approving the Reclassification for Teen Center to the next Regular Meeting on Monday, August 28, 2023. The motion was approved unanimously by voice vote.

e. Park Bans:

Supervisor Fallos advised the Board that following discussion with James Hartman Township Attorney a male individual due to threats to Senior Center Staff and the Township has been banned from the Senior Center facility. On a motion by Trustee Echtenacher, seconded by Trustee Gangware to approve the total ban of a male individual from the Senior Center as presented by Supervisor Fallos. The motion was approved unanimously by voice vote.

11. Adjournment

- a. There being no other business, Trustee Echtenacher motioned, and Trustee Jacobson seconded, to adjourn the meeting at 5:33 p.m. The motion was approved unanimously by voice vote.

The next regular Warren Township Board meeting is scheduled for August 28, 2023.

Respectfully Submitted,

Fred N Friedl III
Township Clerk