

Minutes – Warren Township Board

STATE OF ILLINOIS,)
Lake County)SS.
Warren Township)

The Warren Township Board met on June 12, 2023 at 5:00 p.m.

PRESENT: Elmer Fallos _____ Supervisor
Donna Radke _____ Trustee
Mitchell Jacobson _____ Trustee
Barbara Gangware _____ Trustee
_____ Trustee

ABSENT: Ken Echtenacher _____ Trustee

Also present:

Amy Sarver Highway Commissioner, Nick Kron Finance Director, Charlie Mullin Assessor, Ryan Johnson Administrator, Sherryl Jauregui Human Resource, Richard Garling, Michael Oster, Fred N. Friedl III Township Clerk.

1. Call to Order

- a. Supervisor Fallos called the meeting to order at 5:00 p.m. on June 12, 2023 at the Warren Township Town Hall Building, Senior Center, Supervisor’s Office, Board Room, 17801 West Washington Street Gurnee, Illinois.

2. Pledge of Allegiance

- a. Supervisor Fallos led those present in the Pledge of Allegiance.

3. Roll Call

- a. Present: Supervisor Elmer Fallos, Trustee Donna Radke, Trustee Barbara Gangware, Trustee Mitchell Jacobson.
- b. Absent: Trustee Ken Echtenacher.

4. Motion to Approve the Agenda

- a. Trustee Radke motioned, seconded by Trustee Jacobson, to approve the agenda as posted. The motion was approved unanimously by voice vote.

5. Board Minutes of May 22, 2023

- a. Trustee Jacobson motioned, seconded by Trustee Gangware, to approve the minutes of May 22, 2023 as read. The motion was approved unanimously by voice vote.

6. Public Comment

- a. Michael Oster advised all present that the Khayat Family is opening a new restaurant in Gurnee Mills, Lola's Tacos and Tequila. The Khayat Family has provided assistance to many fundraising events in Lake County over the years.

7. Unfinished Business

- a. **Award of a Contract to the Lowest Responsible Bidder, Action Fence, for the 2023 Warren Township Softball Field Maintenance Project in the amount of \$247,190.00.**

Supervisor Fallos and Ryan Johnson Administrator presented the report from Eriksson Engineering Associates regarding the submitted bids for the 2023 Warren Township Softball Field Maintenance Project. Three bids were received and publicly opened on May 9, 2023. Action Fence submitted the lowest bid with a lump sum bid of \$247,190.00. Following discussion by all members of the Board, on a motion by Trustee Radke, seconded by Trustee Gangware to postpone the matter to the next meeting on June 26, 2023. The motion was approved unanimously by voice vote.

8. Supervisor's Report

- a. Supervisor Fallos advised the Board members present that during maintenance on the man lift unit utilized by the private light contractor, the unit failed and collapsed into the parking lot. The private contractor providing the maintenance had sustained minor injuries. In addition, damage to a Township employee's vehicle and parking lot occurred. All damage reports have been submitted to the private light contractor.
- b. Supervisor Fallos advised the Board members present that the deep well pump has malfunctioned. The Supervisor is currently seeking three (3) formal bids to repair the deep well pump.
- c. Supervisor Fallos advised the Board members present that he is working with Amy Sarver, Highway Commissioner looking at switching a pick-up truck and van between departments. This will provide better service and a savings for both the Township and Highway Department.
- d. Supervisor Fallos advised the Board members present that there has been a significant increase in the number of FOIA requests. Ryan Johnson Administrator is handling all of the FOIA requests. Supervisor Fallos has also discussed this matter with James Hartman Township Attorney and Joyce Mason, Illinois State Representative.
- e. Supervisor Fallos advised the Board members present that the Insurance Claim as filed for all the December 25, 2022 water damage has been fully paid.

9. **Treasurer's Report**

- a. Trustee Radke motioned, seconded by Trustee Jacobson to approve the Treasurer's Report. Motion was approved unanimously by roll call vote.

10. **New Business**

a. **Pay Bills**

Nick Kron Finance Director presented the bills to the Board members present. Following discussion, motion by Trustee Gangware, seconded by Trustee Jacobson to approve all the Bills as presented. The motion was approved unanimously by roll call vote.

b. **Commercial Advertising and Sponsorship Policy.**

Supervisor Fallos advised the Board members present that both he and Ryan Johnson Administrator are currently working on a Commercial Advertising and Sponsorship Policy for the Warren Township Center. This was an informational item only no action was taken.

c. **Letter of Agreement with Lauren Roback for Zumba Classes.**

Supervisor Fallos and Ryan Johnson Administrator presented the Letter of Agreement with Lauren Roback for Zumba Classes to the Board members present. Following discussion, motion by Trustee Radke, seconded by Trustee Gangware to approve the Letter of Agreement with Lauren Roback for Zumba Classes. The motion was approved unanimously by roll call vote.

d. **Memorandum of Understanding for Mental Health Services.**

Ryan Johnson Administrator presented the Memorandum of Understanding for Mental Health Services to the Board members present. Following discussion, motion by Trustee Gangware, seconded by Trustee Radke to approve the Memorandum of Understanding for Mental Health Services. The motion was approved unanimously by voice vote.

e. **Decennial Committees on Local Government Efficiency Act (50 ILCS 70/1)**

Supervisor Fallos advised all present that the third meeting will be held on Monday, June 26, 2023. The Committee meeting will be noted as an agenda item during the Regular Board meetings scheduled to begin at 5:00 PM. Supervisor Fallos thanked all the Board members and Decennial Committee members for their input into the report. This was an informational item only no action was taken.

f. **Park Bans:** None

11. Adjournment

- a. There being no other business, Trustee Radke motioned, and Trustee Gangware seconded, to adjourn the meeting at 5:14 p.m. The motion was approved unanimously by voice vote.

The next regular Warren Township Board meeting is scheduled for June 26, 2023.

Respectfully Submitted,

Fred N Friedl III
Township Clerk