

Minutes – Warren Township Board

STATE OF ILLINOIS,
Lake County
Warren Township

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The Warren Township Board met on May 22, 2023 at 5:00 p.m.

PRESENT: Elmer Fallos Supervisor
Donna Radke Trustee
Mitchell Jacobson Trustee
Barbara Gangware Trustee
Ken Echtenacher Trustee

ABSENT: _____ Trustee

Also present:

Amy Sarver Highway Commissioner, Nick Kron Finance Director, Charlie Mullin Assessor, Ryan Johnson Administrator, Sherryl Jauregui Human Resource, Connor Lange, Teri Zagnoli, Sean Smith, Richard Garling, Alicia Wade, Michael Oster, , Fred N. Friedl III Township Clerk.

1. Call to Order

- a. Supervisor Fallos called the meeting to order at 5:00 p.m. on May 22, 2023 at the Warren Township Town Hall Building, Senior Center, Supervisor’s Office, Board Room, 17801 West Washington Street Gurnee, Illinois.

2. Pledge of Allegiance

- a. Supervisor Fallos led those present in the Pledge of Allegiance.

3. Roll Call

- a. Present: Supervisor Elmer Fallos, Trustee Donna Radke, Trustee Barbara Gangware, Trustee Mitchell Jacobson, Trustee Ken Echtenacher.
- b. Absent: None

4. Motion to Approve the Agenda

- a. Trustee Radke motioned, seconded by Trustee Jacobson, to approve the agenda as posted. The motion was approved unanimously by voice vote.

5. **Board Minutes of May 8, 2023**

- a. Trustee Echtenacher motioned, seconded by Trustee Jacobson, to approve the minutes of May 8, 2023 as read. The motion was approved unanimously by voice vote.

6. **Public Comment**

- a. **None.**

7. **Unfinished Business**

- a. **None.**

8. **Supervisor's Report**

- a. Supervisor Fallos advised the Board members present that his first week has been very busy touring all the Township facilities meeting staff. The continued work on the Township Report for compliance with the Local Government Efficiency Act has assisted the process of learning more about Township services.
- b. Supervisor Fallos advised the Board members present that retired Supervisor Simpson continues to assist with planting flowers around the facility.
- c. This Tuesday, May 23, 2023 will be Vic Voltz Park Foreman's last day before his official retirement from Warren Township. The Supervisor and Board members all wished Vic Congratulations and the best with his retirement.
- d. Supervisor Fallos advised the Board members present that the Exchange Club of Gurnee would be hosting their Salad in the Park Event tomorrow Tuesday, May 23, 2023 here at the Township Center. The Event runs from 11 AM to 2:00 PM.

9. **Treasurer's Report**

- a. Trustee Echtenacher motioned, seconded by Trustee Jacobson to approve the Treasurer's Report. Motion was approved unanimously by roll call vote.

10. **New Business**

a. **Pay Bills**

Nick Kron Finance Director presented the bills to the Board members present. Following discussion, motion by Trustee Jacobson, seconded by Trustee Echtenacher to approve all the Bills as presented. The motion was approved unanimously by roll call vote.

b. **Award of a Contract to the Lowest Responsible Bidder, Action Fence, for the 2023 Warren Township Softball Field Maintenance Project in the amount of \$247,190.00.**

Supervisor Fallos and Ryan Johnson Administrator presented the report from Eriksson Engineering Associates regarding the submitted bids for the 2023 Warren Township Softball Field Maintenance Project. Three bids were received and publicly opened on May 9, 2023. Action Fence submitted the lowest bid with a lump sum bid of \$247,190.00. Following discussion by all members of the Board, on a motion by Trustee Radke, seconded by Trustee Jacobson to table this item until the Monday, June 26, 2023 meeting.

The Board further requested a representative of the Softball Association to attend and explain the need for the Softball Field Maintenance Project. The motion was approved unanimously by voice vote.

c. Approval to Rebid Request for Proposal (RFP) General Security Services for Warren Township Center.

Supervisor Fallos and Ryan Johnson Administrator presented the proposal to rebid for general security services for the Warren Township Center to the Board members present. Following discussion, motion by Trustee Radke, seconded by Trustee Echtenacher to approve the request to rebid for Proposal (RFP) General Security Services for Warren Township Center. The motion was approved unanimously by voice vote.

d. Resolution 2023-R-13: Authorizing of the Warren Township Property and Casualty Insurance Program.

Supervisor Fallos and Ryan Johnson Administrator presented Resolution 2023-R-13 authorizing of the Warren Township Property and Casualty Insurance Program to the Board members present. Following discussion, motion by Trustee Gangware, seconded by Trustee Jacobson to approve Resolution 2023-R-13 Authorizing the Warren Township Property and Casualty Insurance Program. The motion was approved unanimously by roll call vote.

e. Resolution 2023-R-14: Adoption of the 2022 Lake County All-Natural Hazards Mitigation Plan.

Ryan Johnson Administrator presented Resolution 2023-R-14: Adoption of the 2022 Lake County All-Natural Hazards Mitigation Plan to the Board members present. Following discussion, motion by Trustee Echtenacher, seconded by Trustee Gangware to approve Resolution 2023-R-14: Adoption of the 2022 Lake County All-Natural Hazards Mitigation Plan. The motion was approved unanimously by voice vote.

f. Decennial Committees on Local Government Efficiency Act (50 ILCS 70/1)

Supervisor Fallos welcomed all attending to this portion of the May 22, 2023 Warren Township Meeting concerning the Decennial Committee on Local Government Efficiency Act. Committee members present included Supervisor Fallos, Trustee Radke, Trustee Echtenacher, Trustee Jacobson, Trustee Gangware, Highway Commissioner Sarver, Assessor Mullin, Administrator Johnson, Clerk Friedl, Township Resident Connor Lange, Township Resident Mike Oster, Township Resident Alicia Wade, Township Resident Richard Garling, Road District Resident Sean Smith, and Road District Teri Zagnoli. Supervisor Fallos provided an updated copy of the Township Report for Compliance to all members present. Highway Commissioner Amy Sarver also provided an update of the Warren Township Road District Decennial Committee Report to all members present. Committee members have had the opportunity to review, comment and provide input into the reports via e-mail. The third meeting will be held on Monday, June 26, 2023. The meeting will be noted as an agenda item during the Regular Board meetings scheduled to begin at 5:00 PM.

g. Park Bans: None

11. Adjournment

- a. There being no other business, Trustee Echtenacher motioned, and Trustee Gangware seconded, to adjourn the meeting at 5:32 p.m. The motion was approved unanimously by voice vote.

The next regular Warren Township Board meeting is scheduled for June 12, 2023.

Respectfully Submitted,

Fred N Friedl III
Township Clerk