

Minutes – Warren Township Board

STATE OF ILLINOIS,)
Lake County)SS.
Warren Township)

The Warren Township Board met on May 8, 2023 at 5:00 p.m.

PRESENT: Suzanne Simpson _____ Supervisor
Donna Radke _____ Trustee
Mitchell Jacobson _____ Trustee
Elmer Fallos _____ Trustee
Ken Echtenacher _____ Trustee

ABSENT: _____ Trustee

Also present:

Amy Sarver Highway Commissioner, Nick Kron Finance Director, Charlie Mullin Assessor, Barbara Gangware, Ryan Johnson Administrator, Sherryl Jauregui Human Resource, Connor Lange, Christina McCarthy, Justin McCarthy, Teri Zagnoli, Sean Smith, Rich Garling, Patricia Wade, Michael Oster, Betty Fallos, Fred N. Friedl III Township Clerk.

1. Call to Order

- a. Supervisor Simpson called the meeting to order at 5:00 p.m. on May 8, 2023 at the Warren Township Town Hall Building, Senior Center, Multipurpose Room, 17801 West Washington Street Gurnee, Illinois.

2. Pledge of Allegiance

- a. Supervisor Simpson led those present in the Pledge of Allegiance.

3. Roll Call

- a. Present: Supervisor Suzanne Simpson, Trustee Donna Radke, Trustee Elmer Fallos, Trustee Mitchell Jacobson, Trustee Ken Echtenacher.
- b. Absent: None

4. Motion to Approve the Agenda

- a. Trustee Jacobson motioned, seconded by Trustee Radke, to approve the agenda as posted. The motion was approved unanimously by voice vote.

5. **Hearing Regarding the Budget and Appropriation Ordinances Fiscal Year Beginning March 1, 2023 and Ending February 29, 2024.**

- a. **Warren Township Ordinance 2023-O-01.** Supervisor Simpson opened the Hearing at 5:01 pm regarding the Warren Township Appropriation Ordinance. Supervisor Simpson and Finance Director Nick Kron provided the Board Members present with an overview of the proposed major projects and any budget adjustments for Fiscal Year 2023-2024. Following discussion Trustee Echtenacher motioned, seconded by Trustee Fallos, to close the Hearing and approve Ordinance 2023-O-01 Annual Budget and Appropriation of Funds for Warren Township, Lake County, Illinois. The motion was approved unanimously by roll call vote. Ayes: Supervisor Simpson, Trustee Radke, Trustee Echtenacher, Trustee Fallos, Trustee Jacobson. Nays: None. Abstain: None. Absent: None.

- b. **Warren Township Road District Ordinance 2023-O-02.** Supervisor Simpson, Highway Commissioner Amy Sarver and Finance Director Nick Kron opened the Hearing at 5:05 pm and provided the Board Members present with an overview of the proposed projects and any budget adjustments for Fiscal Year 2023-2024. Following discussion Trustee Radke motioned, seconded by Trustee Jacobson to close the Hearing and approve Ordinance 2023-O-02 Annual Budget and Appropriation of Funds for the Warren Township Road District, Lake County, Illinois. The motion was approved unanimously by roll call vote. Ayes: Supervisor Simpson, Trustee Radke, Trustee Echtenacher, Trustee Fallos, Trustee Jacobson. Nays: None. Abstain: None. Absent: None.

6. **Board Minutes of April 24, 2023**

- a. Trustee Echtenacher motioned, seconded by Trustee Jacobson, to approve the minutes of April 24, 2023 as read. The motion was approved unanimously by voice vote.

7. **Public Comment**

- a. Amy Sarver Highway Commissioner presented the Supervisor and Board members present with a notice of an Information Open House to be held on Monday, June 5, 2023 from 4:00 PM to 7:00 PM at the Stormwater Management Commission, 500 West Winchester Road, Suite 201, Libertyville regarding the Wildwood Area Stormwater Infrastructure Improvement Project. The Wildwood Area Stormwater Infrastructure Improvement Project is located in Warren Township and is supported, in whole or in part, by a federal grant award.

8. **Unfinished Business**

- a. **None.**

9. **Supervisor's Report**

- a. Supervisor Simpson advised the Board members present that she had just been informed of a water leak at the WSRA building located on the Township Campus. Supervisor Simpson asked Trustee Fallos to stop by the building following the meeting.

- b. Supervisor Simpson advised the Board members present that she had completed all the plantings around the Supervisor's Offices and the Senior Center. The Board noted how well the plantings and grounds looked at the Township Center.

10. Treasurer's Report

- a. Trustee Radke motioned, seconded by Trustee Fallos to approve the Treasurer's Report. Motion was approved unanimously by roll call vote.

11. New Business

a. Pay Bills

Nick Kron Finance Director presented the bills to the Board members present. Following discussion, motion by Trustee Echtenacher, seconded by Trustee Jacobson to approve all the Bills as presented. The motion was approved unanimously by roll call vote.

b. Approval of Supervisor Bond and Ex Officio Treasurer Bond (60 ILCS 1/70-5, 60 ILCS 1/70-60).

Supervisor Simpson and Ryan Johnson Administrator presented the Bond information to the Board members present. Following discussion on a motion by Supervisor Simpson, seconded by Trustee Echtenacher to approve both the Supervisor Bond and the Ex Officio Treasurer Bond as presented. The motion was approved unanimously by roll call vote.

c. Oath of Office: Supervisor (60 ILCS 1/55-10).

Fred N. Friedl Township Clerk administered the Oath of Office for Warren Township Supervisor to Elmer C. Fallos effective May 16, 2023.

d. Oath of Office: Trustee (60 ILCS 1/55-10).

Fred N. Friedl Township Clerk administered the Oath of Office for Warren Township Trustee to Barbara Gangware effective May 16, 2023.

e. Resolution No. 2023-R-12 Resolution Authorizing Emergency Contracts.

Supervisor Simpson and Ryan Johnson Administrator presented Resolution No. 2023-R-12 to the Board members present. Following discussion, motion by Trustee Fallos, seconded by Trustee Jacobson to adopt Resolution No. 2023-R-12 authorizing agreements for the upgrade, repair, and remediation to the Warren Township Center Information Technology. The motion was approved unanimously by roll call vote.

f. Approval of Banking Agreements.

Supervisor Simpson and Ryan Johnson Administrator presented the Banking Agreements to the Board members present. Following discussion, motion by Trustee Jacobson, seconded by Trustee Echtenacher to approve the Banking Agreements as presented. The motion was approved unanimously by roll call vote.

g. Plan Administrator and Contacts for Benefit Plans.

Supervisor Simpson and Ryan Johnson Administrator presented the updates for the Plan Administrator and Contacts for the Warren Township Benefit Plans. Following discussion, motion by Trustee Echtenacher, seconded by Trustee Jacobson to approve the updates

for the Plan Administrator and Contacts for the Warren Township Benefit Plans. The motion was approved unanimously by voice vote.

h. Decennial Committees on Local Government Efficiency Act (50 ILCS 70/1)

Trustee Fallos welcomed all attending to this portion of the May 8, 2023 Warren Township Meeting concerning the Decennial Committee on Local Government Efficiency Act. Trustee Fallos explained that both the Township and Road District are required to host these meetings, and following a minimum of three (3) meetings would submit to the Lake County Board a report highlighting Warren Township efficiencies and any recommendations and or future goals. Committee members will include Supervisor Fallos, Trustee Radke, Trustee Echtenacher, Trustee Jacobson, Trustee Gangware, Highway Commissioner Sarver, Assessor Mullin, Administrator Johnson, Clerk Friedl, Township Resident Connor Lange, Township Resident Mike Oster, Road District Resident Sean Smith, and Road District Teri Zagnoli. Trustee Fallos provided a prepared PowerPoint program, which provided an overview of the Local Government Efficiency Act along with a completed Township Report for compliance for review. At the end of the program, Trustee Fallos asked for any comments from the public. Having no comments, a May 8, 2023 Decennial Committee Survey form was distributed to all in attendance requesting they be completed and returned. The Committee recommended that that a second meeting be held on Monday, May 22, 2023 and that the third meeting be held on Monday, June 26, 2023. Both meetings will be noted as an agenda item during the Regular Board meetings scheduled to begin at 5:00 PM.

i. Park Bans: None

12. Adjournment

- a. There being no other business, Trustee Radke motioned, and Trustee Jacobson seconded, to adjourn the meeting at 5:33 p.m. The motion was approved unanimously by voice vote.

The next regular Warren Township Board meeting is scheduled for May 22, 2023.

Respectfully Submitted,

Fred N Friedl III
Township Clerk