

Minutes – Warren Township Board

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STATE OF ILLINOIS,  
Lake County  
Warren Township

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The Warren Township Board met on April 24, 2023 at 5:00 p.m.

PRESENT: Suzanne Simpson Supervisor  
Donna Radke Trustee  
Ken Echtenacher Trustee  
Elmer Fallos Trustee  
Trustee

ABSENT: Mitchell Jacobson Trustee

Also present:

Nick Kron Finance Director, Ryan Johnson Administrator, James Hartman Township Attorney, Sherryl Jauregui Human Resource, Rich Garling, Fred N. Friedl III Township Clerk.

**1. Call to Order**

- a. Supervisor Simpson called the meeting to order at 5:00 p.m. on April 24, 2023 at the Warren Township Town Hall Building Supervisor’s Office, 17801 West Washington Street Gurnee, Illinois.

**2. Pledge of Allegiance**

- a. Supervisor Simpson led those present in the Pledge of Allegiance.

**3. Roll Call**

- a. Present: Supervisor Suzanne Simpson, Trustee Donna Radke, Trustee Elmer Fallos, Trustee Ken Echtenacher.
- b. Absent: Trustee Mitchell Jacobson

**4. Motion to Approve the Agenda**

- a. Trustee Radke motioned, seconded by Trustee Echtenacher, to approve the agenda as posted. The motion was approved unanimously by voice vote.

**5. Board Minutes of April 11, 2023**

- a. Trustee Echtenacher motioned, seconded by Trustee Fallos, to approve the minutes of April 11, 2023 as read. The motion was approved unanimously by voice vote.

**6. Public Comment**

- a. None.

**7. Unfinished Business**

- a. None.

**8. Supervisor's Report**

- a. Supervisor Simpson advised the Board members present that as noted in Item C for New Business, the Board would be considering approval of Resolution 2023-R-09 to reject all bids for the 2023 Softball Field Maintenance Project and directing staff to rebid.
- b. Supervisor Simpson advised the Board members present that mowing and exterior maintenance has begun. Vic Voltz Park Foreman has built all new flower boxes that will be re-installed after the exterior walls have been pressure washed and painted.
- c. Supervisor Simpson presented the Board members with an update of Account Changes for the FY24 Budget. All Accounts noted concern Security Service, Computer/Network IT, Software and Supplies. Supervisor Simpson advised the Board that without immediate upgrades the Township's system would fail. The Supervisor declared this an emergency and directed Information Technology and Finance to proceed with all necessary upgrades to insure that our systems in all facilities are upgraded.
- d. Supervisor Simpson advised the Board members present that muskrats were recently discovered on Township property around the ponds. This presents a safety issue to our residents since muskrats tunnel, which will create a walking hazard, and muskrats have been known to attack humans, especially children. Trustee Fallos has contacted a company that will remove the muskrats from the property and coordinate repair of any damaged property.
- e. Trustee Fallos presented the Board members present with information regarding a young student named Brianna that recently organized "Brianna's Amazing Food Drive" to assist and donate to the Warren Township Food Pantry.

**9. Treasurer's Report**

- a. Trustee Radke motioned, seconded by Trustee Fallos to approve the Treasurer's Report. Motion was approved unanimously by roll call vote.

## 10. New Business

### a. Pay Bills

Nick Kron Finance Director presented the bills to the Board members present. Following discussion, motion by Trustee Radke, seconded by Trustee Echtenacher to approve all the Bills as presented. The motion was approved unanimously by roll call vote.

### b. Park Hours

Supervisor Simpson presented the change in Park Hours officially to close at 9:00 PM. Following discussion, motion by Trustee Fallos, seconded by Trustee Echtenacher to approve the summer Park Hours as presented. The motion was approved unanimously by voice vote.

### c. Resolution 2023-R-09: Rejecting All Bids for the 2023 Softball Field Maintenance Project and Directing Staff to Rebid the Project.

Supervisor Simpson and Administrator Johnson presented Resolution 2023-R-09 indicating that only one Bid was received in an amount of \$318,640.00 exceeding a projected fiscal budget amount. Following discussion, motion by Trustee Echtenacher, seconded by Trustee Fallos to approve Resolution 2023-R-09 Rejecting All Bids for the 2023 Softball Field Maintenance Project and Directing Staff to Rebid the Project as presented. The motion was approved unanimously by voice vote.

### d. Accept the Resignation of Suzanne D. Simpson as Township Supervisor (60 ILCS 1/60-20).

Supervisor Simpson presented her resignation to the Board members present effective May 15, 2023. Following discussion, motion by Trustee Echtenacher, seconded by Trustee Radke to accept the Resignation of Suzanne D. Simpson as Township Supervisor (60 ILCS 1/60-20) as presented. The motion was approved unanimously by voice vote.

### e. Accept the Resignation of Elmer C. Fallos as Trustee (60 ILCS. 1/60-20) seeking to fill the vacancy of Township Supervisor pursuant to 50 ILCS 105/2(a).

Supervisor Simpson presented the resignation of Elmer C. Fallos as Trustee effective May 15, 2023 to the Board members present. Following discussion on a motion by Trustee Echtenacher, seconded by Trustee Radke to accept the resignation of Elmer C. Fallos as Trustee (60 ILCS 1/60-20) seeking to fill the vacancy of Township Supervisor pursuant to 50 ILCS 105/2(a) as presented. The motion was approved unanimously by voice vote.

### f. Fill the vacancy of Township Supervisor by appointment of Elmer C. Fallos pursuant to 60 ILCS 1/60-5(a) and 60 ILCS 1/60-5(d) and approve the warrant of appointment (60 ILCS 1/60-15).

Supervisor Simpson and Township Attorney James Hartmen presented the warrant of appointment for Elmer C. Fallos to fill the vacancy of Township Supervisor to the Board members present. Following discussion on a motion by Trustee Radke, seconded by Trustee Echtenacher to fill the vacancy of Township Supervisor by appointment of Elmer C. Fallos pursuant to 60 ILCS 1/60-5(a) and 60 ILCS 1-60-5(d) and approve the warrant of appointment (60 ILCS 1/60-15). The motion was approved unanimously by voice vote.

- g. Fill the vacancy of Township Trustee by appointment of Barbara Gangware pursuant to 60 ILCS 1/60-5(a) and 60 ILCS 1/60-5(d) and approve the warrant of appointment (60 ILCS 1/60-15).**

Supervisor Simpson and Township Attorney James Hartmen presented the warrant of appointment for Barbara Gangware to fill the vacancy of Township Trustee to the Board members present. Following discussion on a motion by Trustee Radke, seconded by Trustee Fallos to fill the vacancy of Township Trustee by appointment of Barbara Gangware pursuant to 60 ILCS 1/60-5(a) and 60 ILCS 1/60-5(d) and approve the warrant of appointment (60 ILCS 1/60-15). The motion was approved unanimously by voice vote.

- h. Decennial Committees on Local Government Efficiency Act (50 ILCS 70/1).**

Trustee Fallos reminded all the Board members present that a portion of the Regular meeting on May 8, 2023 would be dedicated to the establishment of the Decennial Committee on Local Government Efficiency Act. This was an informational item only, no action was taken.

- i. TDS Telecommunications Service Agreements for Analog Telephone Adapters at 17801 West Washington Street and 100 South Greenleaf.**

Administrator Ryan Johnson presented the TDS Telecommunications Service Agreements to the Board members present. Sherryl Jauregui Human Resource asked if this would present any security concerns for employment verifications. Administrator Ryan Johnson assured the Human Resource Director that there would be no security concerns. Following discussion on a motion by Trustee Fallos, seconded by Trustee Echtenacher to approve the TDS Telecommunications service Agreements for the Analog Telephone Adapters at 17801 West Washington Street and 100 South Greenleaf. The motion was approved unanimously by roll call vote.

- j. Park Bans**

- a. None

## 11. Adjournment

- a. There being no other business, Trustee Fallos motioned, and Trustee Echtenacher seconded, to adjourn the meeting at 5:15 p.m. The motion was approved unanimously by voice vote.

The next regular Warren Township Board meeting is scheduled for May 8, 2023.

Respectfully Submitted,

Fred N Friedl III  
Township Clerk