

Minutes – Warren Township Board

STATE OF ILLINOIS, }
Lake County } SS.
Warren Township }

The Warren Township Board met on March 13, 2023 at 5:00 p.m.

PRESENT: Suzanne Simpson Supervisor
Donna Radke Trustee
Mitchell Jacobson Trustee
Elmer Fallos Trustee
Ken Echtenacher Trustee

ABSENT: _____ Trustee

Also present:

Amy Sarver Highway Commissioner, Nick Kron Finance Director, Ryan Johnson Administrator, Fred N. Friedl III Township Clerk.

1. Call to Order

- a. Supervisor Simpson called the meeting to order at 5:00 p.m. on March 13, 2023 at the Warren Township Town Hall Building Supervisor’s Office, 17801 West Washington Street Gurnee, Illinois.

2. Pledge of Allegiance

- a. Supervisor Simpson led those present in the Pledge of Allegiance.

3. Roll Call

- a. Present: Supervisor Suzanne Simpson, Trustee Donna Radke, Trustee Elmer Fallos, Trustee Mitchell Jacobson, Trustee Ken Echtenacher.
- b. Absent: None

4. Motion to Approve the Agenda

- a. Trustee Radke motioned, seconded by Trustee Fallos, to approve the agenda as posted. The motion was approved unanimously by voice vote.

5. Board Minutes of February 27, 2023

- a. Trustee Radke motioned, seconded by Trustee Jacobson, to approve the minutes of February 13, 2023 as read. The motion was approved unanimously by voice vote.

6. Public Comment

- a. Trustee Radke commented on the expansion of the Laremont School campus. Students at Laremont School have individualized learning programs that include a variety of related services that include assistive technology, speech language, social work, physical therapy occupational therapy, hearing and vision services, health services and behavior support services.

7. Unfinished Business

- a. None.

8. Supervisor's Report

- a. Supervisor Simpson advised the Board members present that in order to facilitate a smooth transition from one supervisor to the next; Trustee Elmer Fallos will be working alongside of her at the Township Center. All questions and concerns regarding Township operations should be directed to Trustee Fallos. During this time, Trustee Fallos will be in communications with all Directors and Staff. Your assistance and support will be greatly appreciated.
- b. Supervisor Simpson advised the Board members present that the Township had a significant snowfall this past Friday. Thank you to Amy Sarver Highway Commissioner and her staff for another fantastic job of maintaining our streets, safe for our residents. Supervisor Simpson also complimented Township staff for maintaining the sidewalks and parking areas around the Township and Senior Center.
- c. Supervisor Simpson advised the Board members present that one of the basketball glass backboards shattered for an unknown reason. Mark Groschopf Information Technology Director watched the security video and noted the occurrence at 2:31 A.M.

9. Treasurer's Report

- a. Trustee Echtenacher motioned, seconded by Trustee Fallos to approve the Treasurer's Report. Motion was approved unanimously by roll call vote.

10. New Business

a. Pay Bills

Nick Kron Finance Director presented the bills to the Board members present. Following discussion, motion by Trustee Echtenacher, seconded by Trustee Fallos to approve all the Bills as presented. The motion was approved unanimously by roll call vote.

b. Adopt Annual Township Meeting Agenda 60 ILCS 1/30-20

Supervisor Simpson and Administrator Johnson presented the Annual Township Meeting Agenda to the Board members present. Following discussion, motion by Trustee Radke, seconded by Trustee Echtenacher to adopt the Annual Township Meeting Agenda as presented. The motion was approved unanimously by voice vote.

c. Annual Maintenance Agreement for Phone System Avaya Managed Services Renewal Meridian IT \$5,150.00.

Supervisor Simpson and Administrator Johnson presented the Annual Maintenance Agreement for the Phone System to the Board members present. Following discussion, motion by Trustee Jacobson, seconded by Trustee Fallos to approve the Annual Maintenance Agreement for the Phone System with Avaya Managed Services for \$5,150.00. The motion was approved unanimously by roll call vote.

d. Annual HVAC Maintenance Agreements Northern Air Systems, Inc.

Supervisor Simpson presented the Annual HVAC Maintenance Agreements from Northern Air Systems, Inc. The following agreements were noted; WSRA \$1,235.00, Greenleaf \$3,035.00, Town Hall \$7,718.00, Teen Center \$1,248.00, and Assessor \$2,216.00. Following discussion, motion by Trustee Jacobson, seconded by Trustee Echtenacher to approve the Annual HVAC Maintenance Agreements with Northern Air Systems, Inc. for the noted amounts. The motion was approved unanimously by roll call vote.

e. Intergovernmental Agreement Woodland School District #50, Use of Warren Township Center for Emergency Evacuation.

Supervisor Simpson presented the Intergovernmental Agreement with Woodland School District #50 for use of the Warren Township Center in the event of an Emergency Evacuation to the Board members present. Following discussion on a motion by Trustee Jacobson, seconded by Trustee Fallos to approve the Intergovernmental Agreement with Woodland School District #50 for use of Warren Township Center in the event of an emergency evacuation as presented. The motion was approved unanimously by voice vote.

11. Adjournment

- a. There being no other business, Trustee Echtenacher motioned, and Trustee Fallos seconded, to adjourn the meeting at 5:07 p.m. The motion was approved unanimously by voice vote.

The next regular Warren Township Board meeting is scheduled for March 27, 2023.

Respectfully Submitted,

Fred N Friedl III
Township Clerk