

Minutes – Warren Township Board

STATE OF ILLINOIS, }
Lake County } SS.
Warren Township }

The Warren Township Board met on February 13, 2023 at 5:00 p.m.

PRESENT: _____ Supervisor
Donna Radke _____ Trustee
Mitchell Jacobson _____ Trustee
Elmer Fallos _____ Trustee
Ken Echtenacher _____ Trustee

ABSENT: Suzanne Simpson _____ Supervisor

Also present:

Amy Sarver Highway Commissioner, Charlie Mullin Assessor, Nick Kron Finance Director, Sherryl Jauregui Human Resource, Ryan Johnson Administrator, Fred N. Friedl III Township Clerk.

1. Call to Order

- a. Trustee Radke called the meeting to order at 5:00 p.m. on February 13, 2023 at the Warren Township Town Hall Building Supervisor’s Office, 17801 West Washington Street Gurnee, Illinois.

2. Pledge of Allegiance

- a. Trustee Radke led those present in the Pledge of Allegiance.

3. Roll Call

- a. Present: Trustee Donna Radke, Trustee Elmer Fallos, Trustee Mitchell Jacobson, Trustee Ken Echtenacher.
- b. Absent: Supervisor Suzanne Simpson

4. Motion to Approve the Agenda

- a. Trustee Echtenacher motioned, seconded by Trustee Fallos, to approve the agenda as posted. The motion was approved unanimously by voice vote.

5. Board Minutes of January 23, 2023

- a. Trustee Radke motioned, seconded by Trustee Jacobson, to approve the minutes of January 23, 2023 as read. The motion was approved unanimously by voice vote.

6. Public Comment

- a. Trustee Radke advised the Board members present that Supervisor Simpson would not be attending the meeting tonight. Supervisor Simpson slipped on ice and has an appointment on Wednesday with an Orthopedic Doctor regarding a multiple fracture to her left hand. The Board members present wished Supervisor Simpson well.
- b. Amy Sarver Highway Commissioner advised the Board members present that Retired employee Ron Thatcher passed away. Mr. Thatcher serviced the Warren Township Highway Department for 14 years retiring in 2017.
- c. Charlie Mullin Assessor advised the Board members present that Holly Wicketts retired from the Assessor's Office after serving 24 years.

7. Unfinished Business

a. Board Presentation.

Trustee Jacobson motioned, seconded by Trustee Echtenacher to table this item to an upcoming meeting when Supervisor Simpson is in attendance. Motion was approved unanimously by voice vote.

8. Supervisor's Report

- a. Trustee Radke read and provided the Board members present with a Thank you letter from PADS Lake County for the continued support received from Warren Township.
- b. Ryan Johnson Administrator advised the Board members present that Lake County Sheriff's Department will be providing a medication safe disposal Take Back Event on April 22, 2023 from 10:00 AM to 2:00 P.M. here at the Warren Township Center.

9. Treasurer's Report

- a. Trustee Echtenacher motioned, seconded by Trustee Fallos to approve the Treasurer's Report. Motion was approved unanimously by roll call vote.

10. New Business

a. Pay Bills

Nick Kron Finance Director presented the bills to the Board members present. Following discussion, motion by Trustee Radke, seconded by Trustee Jacobson to approve all the Bills as presented. The motion was approved unanimously by roll call vote.

b. Resolution 2023-R-04: IMRF Authorized Agent

Ryan Johnson Administrator presented Resolution 2023-R-04 Appointing the Illinois Municipal Retirement Fund Authorized Agent for Warren Township as Nicholas R. Kron, MPA, Warren Township Finance Director. Following discussion, motion by Trustee Fallos, seconded by Trustee Echtenacher to approve Nicholas R. Kron, MPA, Warren Township Finance Director as the IMRF Authorized Agent for Warren Township. The motion was approved unanimously by roll call vote.

c. Resolution 2023-R-05: Authorizing Supervisor to execute agreement to pay 50% of the Highway Commissioner's Salary from the Permanent Road Fund for the time period January 1, 2023 through May 31, 2025.

Administrator Ryan Johnson provided the Board members present with an overview of Resolution 2023-R-05. Following discussion, on a motion by Trustee Jacobson, seconded by Trustee Echtenacher to approve Resolution 2023-R-05 Authorizing the Supervisor to execute the agreement to pay 50% of the Highway Commissioner's Salary from the Permanent Road Fund for the time period January 1, 2023 through May 31, 2025. The motion was approved unanimously by roll call vote.

d. Resolution 2023-R-06: Non-Profit Special Event Liquor Permit for Warren Special Recreations Association and the 2023 Shining Stars Fundraiser.

Trustee Radke requested Trustee Fallos to provided the Board members present with an overview of the permit process and cost of Special Event Liquor Permits. After providing an overview, Trustee Fallos advised the Board members present that the Fallos Family would be covering all Special Event Liquor Permit costs as a donation to the 2023 Shining Stars Fundraiser. Following discussion, on a motion by Trustee Jacobson, seconded by Trustee Echtenacher to approve the Resolution 2023-R-06 Non-Profit Special Event Liquor License 2023 Shining Stars Fundraiser. The motion was approved by the following roll call vote: Trustee Radke – Aye; Trustee Echtenacher – Aye; Trustee Jacobson – Aye; Trustee Fallos – Abstain; Supervisor Simpson – Absent.

e. Service Agreement for LED Sign North Shore Sign Company, Inc. \$264.00/month for twenty-four (24) months.

Administrator Ryan Johnson presented the Service Agreement for the LED Sign with North Shore Sign Company, Inc. at a cost of \$264.00 per month for twenty-four (24) months not to auto-renew to the Board members present. Following further discussion, on a motion by Trustee Fallos, seconded by Trustee Radke to approve the presented Service Agreement for the LED Sign with North Shore Sign Company, Inc. \$264.00/month for twenty-four (24) months not to auto renew. The motion was approved unanimously by roll call vote.

f. Park Bans

None

11. Adjournment

- a. There being no other business, Trustee Echtenacher motioned, and Trustee Jacobson seconded, to adjourn the meeting at 5:12 p.m. The motion was approved unanimously by voice vote.

The next regular Warren Township Board meeting is scheduled for February 27, 2023.

Respectfully Submitted,

Fred N Friedl III
Township Clerk