

Minutes – Warren Township Board

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STATE OF ILLINOIS,  
Lake County  
Warren Township

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The Warren Township Board met on January 9, 2023 at 5:00 p.m.

PRESENT: Suzanne Simpson Supervisor  
Donna Radke Trustee  
Mitchell Jacobson Trustee  
Elmer Fallos Trustee  
Ken Echtenacher Trustee

ABSENT: \_\_\_\_\_ Trustee

Also present:

Amy Sarver Highway Commissioner, Charlie Mullin Assessor, Nick Kron Finance Director, Sherryl Jauregui Human Resource, Ryan Johnson Administrator, Fred N. Friedl III Township Clerk.

**1. Call to Order**

- a. Supervisor Simpson called the meeting to order at 5:00 p.m. on January 9, 2023 at the Warren Township Town Hall Building Supervisor’s Office, 17801 West Washington Street Gurnee, Illinois.

**2. Pledge of Allegiance**

- a. Supervisor Simpson led those present in the Pledge of Allegiance.

**3. Roll Call**

- a. Present: Supervisor Suzanne Simpson, Trustee Donna Radke, Trustee Elmer Fallos, Trustee Mitchell Jacobson, Trustee Ken Echtenacher.
- b. Absent: None

**4. Motion to Approve the Agenda**

- a. Trustee Jacobson motioned, seconded by Trustee Fallos, to approve the agenda as posted. The motion was approved unanimously by voice vote.

5. **Board Minutes of December 27, 2022**

- a. Trustee Radke motioned, seconded by Trustee Echtenacher, to approve the minutes of December 27, 2022 as read. The motion was approved unanimously by voice vote.

6. **Public Comment**

- a. None

7. **Unfinished Business**

- a. None.

8. **Supervisor's Report**

- a. Supervisor Simpson provided the Board members present with an update regarding the emergency remediation and repairs following the late Christmas Day major break in the fire sprinkler system at the Township Senior Center. All wallboard has been removed from the old kitchen and bathrooms. Due to water damage, additional wallboard was removed from other areas. The Gym floor looks good following water extraction and drying. All carpeting in the hallway and Library will need to be replaced. Bathroom cabinets are on order and should arrive on January 16, 2023. Kitchen appliances are also on order and should be arriving for installation. Supervisor Simpson advised the Board members present that Senior Center programs are being scheduled in other rooms as progress continues.

9. **Treasurer's Report**

- a. Trustee Echtenacher motioned, seconded by Trustee Fallos to approve the Treasurer's Report. Motion was approved unanimously by roll call vote.

10. **New Business**

a. **Pay Bills**

Nick Kron Finance Director presented the bills to the Board members present. Following discussion, motion by Trustee Radke, seconded by Trustee Jacobson to approve all the Bills as presented. The motion was approved unanimously by roll call vote.

b. **Restated and Amended Articles of Agreement Warren Special Recreation Association Resolution 2023-R-01.**

Supervisor Simpson and Administrator Ryan Johnson provided the Board members present with an overview of the restated and amended Articles of Agreement for the Warren Special Recreation Association. Following discussion, on a motion by Trustee Echtenacher, seconded by Trustee Fallos to approve the Restated and Amended Articles of Agreement Warren Special Recreation Association Resolution 2023-R-01. The motion was approved unanimously by roll call vote.

**c. Amendment and Service Agreement Renewal Tyler Technologies Financial Management Software.**

Nick Kron Finance Director provided the Board members present with an overview of the Amendment and Service Agreement Renewal with Tyler Technologies for the Township Financial Management Software. Following discussion, on a motion by Trustee Jacobson, seconded by Trustee Fallos to approve the Amendment and Service Agreement Renewal with Tyler Technologies for Financial Management Software. The motion was approved unanimously by roll call vote.

**d. Emergency Authorized by Township Board Contracts for Emergency Repairs for Water Damage Senior Center Building Resolution 2023-R-02.**

Supervisor Simpson and Administrator Ryan Johnson presented Resolution 2023-R-02 Authorizing Emergency Contracts to the Board members present. Supervisor Simpson requested that Designs in Context, Inc. be added to the list of contractors. Trustee Echtenacher asked if a detailed accounting of costs was being maintained. Nick Kron Finance Director indicated that a specific line items for all costs related to the water damage of the facility was being utilized providing a detailed cost spread sheet for the Insurance Company. Following further discussion, on a motion by Trustee Radke, seconded by Trustee Echtenacher to approve Resolution 2023-R-02 Authorizing Emergency Contracts. The motion was approved unanimously by roll call vote.

**e. RFP: General Security Services.**

On a motion by Trustee Jacobson, seconded by Trustee Fallos it was moved to reject all bids in the best interest of Warren Township. The motion was approved unanimously by roll call vote.

**f. Park Bans**

None

**11. Adjournment**

- a. There being no other business, Trustee Echtenacher motioned, and Trustee Jacobson seconded, to adjourn the meeting at 5:09 p.m. The motion was approved unanimously by voice vote.

The next regular Warren Township Board meeting is scheduled for January 23, 2023.

Respectfully Submitted,

Fred N Friedl III  
Township Clerk